

*SMCB HANDBOOK
AND
MEMBERSHIP GUIDELINES*

**SHREVEPORT
METROPOLITAN
CONCERT BAND**



2018 – 2019

Introduction

The "Bylaws of the Shreveport Metropolitan Concert Band" which were adopted by the Board on June 1, 2009, authorize the Board of Directors to create policy on various matters and to issue such policies, along with other useful information, to the members through a "Band Handbook" document. This information is intended to supplement other information about the Band's governance and operation found in the Bylaws. In the event of conflict between the Bylaws and wording found in this document, the wording of the Bylaws will prevail. Except where indicated otherwise, the material below has been adopted by the Band's Board of Directors. As a result, the content below is subject to change by the Board at any time, without notice. Further, the Board may make exceptions to policy, upon request, or may designate an officer or other person to make exceptions on behalf of the Board, upon request.

Rehearsals

The Shreveport Metropolitan Concert Band is an adult group of volunteers, with no auditions. This distinguishes us from professional ensembles and from most school groups. Our objectives as an organization include both a musical and a social component. For many of us the band rehearsal is one of the high points of our week, where we have an opportunity to interact with our friends and work together in the preparation of music to share with our audiences. Our rehearsal time consists of two parts, (1) Music Preparation, and (2) A Break for refreshments and socializing with other members. Please observe the following policies during the music preparation time and break portion of our rehearsal so that we may all have an enjoyable rehearsal and present high-quality performances on our concerts.

Attendance Policy

The Shreveport Metropolitan Concert Band provides an opportunity for its members to study challenging concert band literature, to improve individual technique, to create music as an ensemble, and to bring excellent entertainment to our audiences and enjoyment to ourselves. A primary requirement for attaining these goals is predictable regular attendance. In order for the Band to continue to strive for musical excellence with a challenging repertoire, while recognizing the fact that we are a volunteer organization whose members have demanding personal schedules, we have established these fundamental expectations regarding attendance. Members are expected to attend rehearsals throughout the Band season. It is not possible to achieve ensemble mastery in the absence of a group that plays together regularly. If a member needs to miss a rehearsal or a performance, they are expected to notify the Band Director as far in advance as possible to allow for adjustments in programming or to arrange for other members to cover their part. This becomes especially important when a performance is involved, as it may necessitate the Director having to recruit musicians from outside the band's membership to play the concert. The rehearsals immediately before a major concert are particularly important, so it is required that members attend the dress rehearsal and at least one of the two rehearsals preceding the dress rehearsal. If a member cannot satisfy this requirement, they may be asked by the Band Director not to play the concert. In addition, our Bylaws provide that the Band Director may request that a member who has missed more than 75% of the rehearsals prior to a particular concert not perform if that member's presence would introduce risk to the quality of the performance (Section 1:4). Exceptions to this policy may be made by the Band Director who is the final authority as to who performs on a concert. As all Band members assume responsibility for their own attendance, the organization will continue to achieve its goals at increasingly higher levels.

Parts Assignment Policy

The Shreveport Metropolitan Concert Band maintains a "no chair auditions" policy. Seating is managed by seniority, performer's experience and desires, dependability, projected attendance for an upcoming concert, cooperation, and conversations with the director and section leader. Every attempt is made to have members play parts they enjoy. However, it is not possible to have a great band when a disproportionate number of its members play the highest parts. While the model for good balance at the beginning of the century was based on an hourglass figure, the contemporary model for good balance is based on the pyramid: the lowest voices are the most prominent, the middle voices follow, and the highest voices are the fewest, resting ever so delicately at the top of the pyramid. Part rotation may be necessary for certain concerts to provide balance within a section and insure a good ensemble sound, however, no band member will be asked to play a part they do not feel they are capable of playing.

Section Leaders

In a community group, it is important that we have strong leaders. Section leaders will assume responsibility for various tasks including keeping the section's attendance record, assisting with passing out music, and helping determining part assignments. A section leader is often the principal player in their section, but that is not always the case. Principal players usually play any solos in a piece of music; however, this is not always the case. In some sections, by agreement with the principal player, the solos are passed around during the year to allow more people the opportunity to play a solo. On some occasions, the director may designate who will play a solo or soli in order to select those most suited for a particular solo/soli. At the director's discretion, co-principal players may be appointed. Cooperation rather than competition is the model we use in our non-auditioned community band. Let's continue to recognize the talents and contributions from all of our members.

Music Preparation - Rehearsal Etiquette

Please remember, that the primary purpose of our rehearsals is to improve our musical performance. High musical standards, and the rehearsal etiquette required to reach those standards, are parts of what make our band fun.

1. Rehearsals start at 7:00 PM on Monday nights. This means that you should make every possible effort to be in your seat, with instrument assembled, individually warmed up, with all potentially needed accessories (mutes, etc.) at hand, a pencil available for marking music, and music for the rehearsal in order, all by the stated start time. Percussion should be set up for the first piece to be rehearsed, timpani tuned, etc. by that time as well. As adults with many other responsibilities, and with some of our members driving appreciable distances, there will be occasions when you just can't get to rehearsal on time. Attendance at part of a rehearsal is always preferable to not attending at all. If you are late, wait for a pause in the rehearsal and then make your way to your place and get prepared to play with as little disruption to the group as is possible. Check with your section leader at the break to be sure they have marked you present.
2. When the conductor steps on the podium to begin the rehearsal, all talking and playing should cease. Ordinarily, there will be a warm up piece and then the band will tune. Please do not make a comment to anyone or play something extraneous while tuning is taking place.

3. When the conductor raises the baton for the beginning (or other designated spot) of a piece, instruments should be brought to the playing position, unless you have a rest at that point.
4. When the conductor cuts the band off, playing should cease. There is usually something that needs to be “fixed” at that point and, if there is continued playing, it results in either a delay or some players don’t hear the necessary instruction/comment. Even if the comment applies to another section, listen carefully, for it may apply to a passage you have later on.
5. Work out difficult passages outside of rehearsals. Rehearsal time needs to be spent on “the big picture.” While it’s OK (and desirable) to silently finger your horn while another section is playing, this should always be done without sound.
6. Observe the written music carefully. Taking a passage up or down an octave (or otherwise improvising) without express permission from the conductor to do so is inappropriate, as is altering rhythms, dynamics, and phrasing.
7. Gum and most food/beverage is hard on your horn and often compromises your playing ability. It’s also distracting to others.
8. If you need to ask a question, please raise your hand. If necessary, wave your hand! If someone is asking a question, there must be absolute silence in the room—otherwise, the question and/or the answer will not be heard by the parties who need to know. As some of us have become more “chronologically mature” our ability to understand words clearly has been diminished, so please do your best to follow this policy.
9. Listen carefully to announcements. They are usually about something important in the life of the band, about which you need to know. Also, be sure you read the announcements printed in our weekly Band Wagon.
10. In many instances, both prior to and following a rehearsal, there will be a need to unload or load the trailer or to move chairs and stands. If you are physically able, please help us with this.

Rehearsal Break Policy

The director will give the band a fifteen-minute break at approximately 8:00 PM. This is a time for relaxation and visiting with our friends. Instruments should not be played at this time as the sound makes conversation difficult and defeats the purpose of the break. Everyone should be back in their chairs and ready to rehearse at the end of the break. The director will usually remind you when the break is about to end.

Performances

Concerts should start promptly when scheduled, however, there may be occasions when unforeseen circumstances or at the request of those sponsoring our concert there is a delay. Please be patient and refrain from expressing any frustration with the delay to our hosts or our director. In order to have ample time for warm up, tuning, and to receive any last-minute instructions from our director, you should arrive at least 30 minutes prior to the start time. Able bodied members are asked to help set up chairs and stands, load, and unload the trailer as directed by the person in charge. Each item in the trailer has a particular location where it must be stowed in order to balance the load. For outdoor concerts, please bring either clothespins, a small sheet of Plexiglas, or music clips in order to keep your music from blowing away. If bad weather threatens before an outdoor concert, check the band’s web page at www.smconcertband.com and your e-mail for up to date information. If a concert is cancelled and the web site goes down, every effort will be made to contact you by phone. Otherwise, we will meet at the outdoor concert location anyway. The band leadership will decide whether to play as scheduled, delay, or cancel. In the event of a cancellation, someone will be left at the outdoor location until the scheduled concert time to inform band members and audience members. See the band’s Inclement Weather Policy included in this handbook for additional information.

Concert Etiquette

1. The “call” for a performance is usually 30 minutes before the announced start of the program. The “30 minutes” is a compromise between (a) recognizing the time demands on many band members which make it difficult for them to arrive earlier, and (b) taking care of set up, individual warm up, group warm up, tuning, and quick comments and rehearsal of a few spots—**all before the bulk of the audience arrives**. Please make every possible effort to be in your seat, ready to play, at the “call” time.
2. Even if there has been an emergency, please observe the “dress” for the event, especially for indoor concerts. What we look like, as a group, in performance is nearly as important as how we sound. Better to be late and appropriately dressed than on time and inappropriately dressed. Make sure that you have all instrument parts, accessories (such as mutes), music, etc. for the performance when you go on stage.
3. Never enter or leave the stage (or performance area) while music is in progress during a performance. Such moves, if absolutely necessary, should be made between pieces or between movements.
4. At the stated time, shortly before the performance, band members should return to the stage/performance spot in an orderly and dignified manner, although, as adults, we will not “march in.” (Circumstances may need to be modified for outdoor concerts.) Quiet individual warm-up is OK at this point when you are settled in your place. A designated band member (usually the 1st oboe or 1st clarinet) will stand, at which point all playing and talking should cease. The designated band member will give the tuning pitch one or more times, during which the only sound should be that of you checking against the tuning pitch. The designated band member will then be seated. This is the signal that it is time for the concert to begin. There should be absolute quiet on stage. Shortly afterwards there will be a drum roll-off for the playing of our fanfare, or the director will come on stage from the wings or comparable area. (Should this not happen promptly, don’t be alarmed. Just sit quietly. The director is likely aware that someone is coming late, that a piece of equipment is missing and being obtained, the house lights have not been dimmed, or that there is some other good reason for delaying the start of the program.)
5. When acknowledging applause **face the audience**. This will require many band members to make as much as a quarter turn to do so. **Stand quietly and motionless**. Do not comment to your neighbor on stage. Do not rearrange music or swab an instrument or empty water or move percussion equipment. You will receive a signal to be seated, at which time all necessary preparations for playing the next number can/should be made. At the conclusion of certain pieces, individuals or sections that have performed in some “special” way may be asked to stand for special recognition. This is typically done by the director pointing to an individual or section and indicating for the person or group to rise. Again, face the audience and remain standing as other individuals or sections are recognized.
6. For most instruments, there is a position in which the instrument should be held when the conductor is off the podium. There is often another position to which the instrument should be moved when the conductor is on the podium and yet another “playing” position. Please observe these positions with your instrument.

7. Needless to say, it is inappropriate to wave at or speak to any audience member from the stage or performing area. Cell phones and pagers should be silenced.
8. When/if mistakes occur, play through them. The audience may not notice, especially if you avoid frowning, shaking your head, looking around in bewilderment, and the like. Watch the conductor carefully for downbeats, for big downbeats at rehearsal numbers, etc. and for "mouthed" instructions. In extreme cases, watch for a cut off and listen carefully for what to do in terms of re-starting. Also, there will be infrequent instances (LSUS graduation processional music, for example) where there may be a cut off or a fade out. Watch carefully and follow the director.
9. When exiting the stage or other performance area at intermission or at the end of the program, do so in a dignified manner. Take care of your instrument, accessories, and music first. Then come back, as necessary, to deal with chairs, stands, and other equipment.

Uniform

Be sure you check the printed announcements in the "Bandwagon" at rehearsal and the band web page for the type uniform we will be wearing for each performance.

1. Formal Concert Uniform consists of black pants, black belt, black shirt, black socks and black shoes for men. Black dress, pants or skirt with a black shirt or blouse for women, and black shoes.
2. Casual Concert Uniform consists of Khaki (tan) pants, brown belt, white band polo (available from the band treasurer for a fee), khaki socks, and black or brown shoes.
3. Optional Outdoor Uniform, for concerts when the temperature is expected to be above 80 degrees, the director may indicate that Khaki (tan) walking shorts may be substituted for tan pants and tennis shoes or sandals are acceptable.

Music

If you plan to miss a rehearsal or concert, please leave your music in the music cabinet at the previous rehearsal or concert. If you forget to leave your music in the cabinet, **you must** contact a fellow band member or a Board Member and make arrangements to get your music to the next rehearsal or concert. You are responsible for your folder and music any time it is not in the music cabinet. In the event your folder and/or music is lost, you must make financial arrangements with the director to replace it. Many of the selections in our library are out of print, so please be very careful with your folder.

Nominations

1. The Chairperson of the Nominating Committee is the Vice President of the band. This committee has a special responsibility to recommend to the band and to the board nominees to replace those board members who will rotate off the board in the current year.
2. The Vice President has the responsibility for recruiting members of the committee from among the members of the band and selecting consenting nominees for inclusion on the ballot to be presented at the General Meeting in October of each year. (NOTE: Nominations may also be made from the floor at the General Meeting.)

SMCB Inclement Weather Policy

It shall be the practice of the Shreveport Metropolitan Concert Band to provide safe and secure rehearsal and performance locale for its performing members and audience. On occasion, due to inclement weather or other situations, it may become necessary to alter or change the rehearsal or performance location and or even cancel the event completely. If such an occasion occurs, we will do our best to notify you as quickly as possible.

Tornado or severe thunderstorm warnings covering the concert site will cause an automatic cancellation of the performance. If lightning is seen or thunder is heard at any time during the course of an outdoor concert the performance will be stopped immediately and the audience and performers instructed to take shelter in a safe location.

The following steps will be taken to notify our members and audience if inclement weather conditions, other than those mentioned above, threatens the cancellation of a performance:

1. As early as possible (no later than one and one-half hours) before report time for the scheduled event, the Band Director in consultation with the Band President (and concert sponsor if applicable), will make a decision based on the best information available at the time.
2. If the event is to be canceled or altered the director will give notification to local radio stations including, KDAQ public radio informing them of the change and request that a public service announcement be made.
3. The Band Director will activate the "Calling Tree" to notify appropriate board members and section leaders of the decision. Section leaders will then contact members of their assigned sections and inform them of the decision.
4. A temporary bulletin will be placed on the website (www.smcb.net) with the appropriate information and updates as needed.
5. A mass email notification will be sent by the President, Secretary, or Director to all members for whom we have email addresses.
6. Members of the band, and our audience, are encouraged to monitor the listed radio stations and check the band website for updated information.
7. If inclement weather threatens, and you have not received any notice within one hour of the report time, you should go to the concert site and await a decision on the performance.

Because members of our band vary widely in age, health, and come from such a diverse geographical area, you are asked to evaluate your ability to safely travel and participate on an individual basis. If you make the decision that you will not be able to attend the scheduled rehearsal or performance, you are asked to notify your section leader.

If the section leader believes that the amount of calls merits notification of the Director then the section leader will do so. The Director will use this information in his/her decision to continue the event or cancel it. The safety of all is the primary concern in making such decisions.

BY-LAWS OF SHREVEPORT METROPOLITAN CONCERT BAND

Article I – Membership

Section 1:1

Any area resident 16 years of age or older who exhibits satisfactory playing ability of a recognized band instrument, agrees to adhere to the band's policies, and who agrees to give regular attendance to the band's rehearsals and performances may make application to the Board of Directors for membership. The applicant shall be admitted by majority vote of the Board of Directors as required by the organization's Articles of Incorporation.

Section 1:2

A member's membership shall cease and their name removed from the membership roll upon death, resignation, or removal by the affirmative vote of a majority of the Board of Directors present at any regular or special meeting at which a quorum of directors is present.

Section 1:3

The Band Director may petition the board to dismiss a member who does not comply with the requirements stated in Section one of this article.

Section 1:4

The Band Director may request that a member who has missed more than 75% of the rehearsals prior to a particular concert not perform if that member's presence would introduce risk to the quality of the performance.

Section 1:5

The Board of Directors may make and publish policies in the band handbook, other than those in this Article, which could result in termination of a person's membership.

Article II – Board of Directors

Section 2:1

The affairs and property of the corporation shall be under the control of its Board of Directors. The Board shall consist of nine (9) directors who collectively shall be known as the Board of Directors. Directors need not be citizens or residents of Louisiana in order to qualify as such. At the first annual meeting following the adoption of these By-Laws, the Directors shall be divided into three classes. The first class shall consist of three (3) current Directors with at least one (1) year remaining in their term and who shall serve a one (1) year term. The second (2nd) class shall consist of three (3) current Directors with at least two (2) year remaining in their term and who shall serve a two (2) year term. The third (3rd) class shall consist of three (3) newly elected Directors who shall serve a three (3) year term. At all annual meetings thereafter, Directors shall be elected by the members for a term of three (3) years to succeed the Directors whose term then expires. Directors shall not be allowed to serve more than two (2) consecutive terms. The Band Director shall be an ex-officio member of the Board of Directors.

Section 2:2

Directors shall be nominated from among the general membership of the band and be elected at the annual meeting.

Section 2:3

A quorum of the majority of the members of the Board of Directors is required to conduct the business of the Corporation.

Section 2:4

Any board member who fails to attend two (2) consecutive meetings without prior notice to the President shall be subject to removal by a unanimous vote of the remaining board members.

Section 2:5

Directors shall serve without compensation except they shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their duties.

Section 2:6

In the event of the resignation, death, or removal of any duly elected director, the President shall, with the approval of the remaining members of the Board of Directors, appoint a new director to serve out the remainder of the term.

Section 2:7

The directors shall not be personally liable for the debts, liabilities or other obligations of the Corporation.

Section 2:8

The directors and officers of the Corporation shall be defended and indemnified by the Corporation to the fullest extent permissible under the laws of the State of Louisiana and particularly, but without being limited thereto, Section 27 of the Louisiana Business Corporation Law, as amended from time to time.

Article III – Officers

Section 3:1 The officers of the Corporation shall be President, Vice-President, and Secretary / Treasurer. These officers shall all be members of the corporation and shall be elected by the Directors immediately following the annual meeting. Each officer shall serve for a one-year term.

Section 3:2

The President shall be the chief executive officer of the Corporation and shall preside over and conduct all meetings of the Corporation, including all band meetings, appoint all committees, be an ex-officio member of all committees; and, shall represent the Corporation in all legal matters and public affairs. The President may also perform such other duties as may be required from time to time by the Board. The President may delegate any or all of his/her authority to any other officer as deemed necessary. The President shall be limited to two (2) consecutive terms in office.

Section 3:3

The Vice-President shall assist the President, perform all the duties of the President in his/her absence, and shall become President of the Corporation in the event the President is unable to complete the prescribed one-year term of office.

Section 3:4

The Secretary / Treasurer shall take the minutes of all meetings and record them in the corporate record book; keep a list of the membership together with their addresses, telephone numbers and email addresses; notify the directors and the members of the time and location of all meetings; and, conduct the correspondence of the Corporation.

Section 3:5

The Secretary / Treasurer shall have custody of the corporate funds and securities, and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation, and shall deposit all moneys and other valuable effects in the name and to the credit of the Corporation in such depositories as may be designated by the Board of Directors. The Secretary / Treasurer, upon receipt of proper vouchers for such, shall disburse the funds of the Corporation with the approval of the President or full Board as required. The Secretary / Treasurer shall be responsible for compiling and filing all financial information required for government reports.

Article IV – Policies and Procedures

Section 4:1

Each member of the organization shall receive a copy of the Shreveport Metropolitan Band Handbook. The handbook shall contain, but is not limited to, the rules, policies, procedures, general information, and documents which govern the daily operations of the organization as they apply to all members.

Section 4:2

The policies and procedures document (handbook) shall stand as a separate entity under these By-Laws, and shall be produced, distributed, and updated under the direction and with the approval of the Board of Directors. Input from the entire membership may be sought, and is encouraged, in the determination of the handbook's contents, however, the final authority in the formulation, inclusion, or modification of any rule, policy, or procedure shall be the responsibility of the Board of Directors and approved by a majority vote thereof.

Article V – Finances

Section 5:1

This is a non-profit corporation. All moneys received will be spent carrying out the stated purposes of the Corporation.

Section 5:2

The fiscal year of the Corporation shall be from January 1, through December 31.

Section 5:3

All moneys received from dues, donations, sale of merchandise, grants, concessions, other organizations, or any other entity that may be directly associated with the Corporation, shall be deposited in the corporate account.

Section 5:4

All questions concerning whether the Corporation shall incur any obligation whose principal amount is One Thousand and no/100 Dollars (\$1,000.00) or greater, shall be determined by the Board of Directors. Expenditures less than One Thousand and no/100 Dollars (\$1,000.00) shall be permitted with the approval of the President and Treasurer.

Article VI – Band Director

Section 6:1

The Band Director and Associate Band Director if employed, shall be appointed by and serve at the pleasure of the Board of Directors. They shall be ex-officio Board members and in consultation with the Board of Directors and band members shall be responsible for all concerts, performances and rehearsals. The Band Director shall have the final decision on all musical matters and in the selection of musicians for performances.

Section 6:2

The Band Director (and Associate Director) if employed, shall receive a monthly stipend during the performance season as agreed upon between the Board and Band Director(s). The stipend shall be given in fulfillment of the requirements set forth in Section 6:1 of this Article which include but are not limited to:

- a. Directing the band at rehearsals and concerts;
- b. Selecting music for performances;
- c. Assigning Section Leaders and if necessary which parts (“chair”) the members will play;
- d. Prescribing the physical seating arrangement of the band;
- e. Scheduling and making performance arrangements;
- f. Overseeing the maintenance and organization of the Music Library;
- g. Overseeing, securing, and maintaining all band instruments and equipment.

Article VII – Elections

Section 7:1

The Board of Directors shall present a slate for the positions to be filled on the Corporation's Board of Directors. At least fourteen (14) days prior to the October annual meeting the slate shall be published on the band's web page, in the weekly rehearsal schedule, and announced from the podium to the members of the corporation. Nominations of consenting nominees may be submitted from the floor at the annual meeting.

Article VIII – Meetings

Section 8:1

When a quorum is present at any meeting of the members or Board of Directors, all questions, unless otherwise provided in the Articles of Incorporation, the By-Laws, or by law, shall be determined by a majority vote of those present and voting.

Section 8:2

Meetings of the Board of Directors shall be held at least quarterly at a time and place designated by the President. Special meetings may be called by the President or a majority of the Board of Directors at any time and place, in the state of Louisiana, or elsewhere. Notice of special meetings shall be given to each director either personally, by telephone, mail, or electronic mail, at least two (2) days before the meeting when possible. Meetings which must be held sooner than the two (2) day notification period may be called by the President and held in accordance with section 3 of this article or at the next regular band rehearsal, provided a quorum of the Board of Directors is in attendance at the rehearsal.

Section 8:3

As permitted by LSA-R.S. 12:224, the Board of Directors, or any committee of the Board, may hold a meeting by means of conference telephone, facsimile, or computer connection through the Internet, provided that all persons participating in the meeting can communicate with each other. Participation in a meeting pursuant to this paragraph shall constitute presence in person at such meeting, except where a person participates in the meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting is not lawfully called or convened.

Section 8:4

Except as otherwise provided by law, at any Board meeting the presence in person of a majority of the members of the Board of Directors is required to constitute a quorum and for the Board to conduct the business of the Corporation.

Section 8:5

An annual meeting of the membership to elect board members and conduct any pending business requiring full membership action shall be held each year during the first band rehearsal in the month of October. Members shall be notified of the meeting at least fourteen (14) days prior to the meeting date by oral and written announcements presented during band rehearsals. Email notification may also be sent to those who have provided the Secretary with an email address.

Section 8:6

The President may call a special meeting of the members during any regularly scheduled rehearsal in which a quorum (25 members) is present for the purpose of conducting business affecting the membership which must be transacted prior to the next rehearsal.

Section 8:7

Except as otherwise provided by law, the presence in person of twenty-five (25) members shall be necessary to constitute a quorum at any meeting of the members.

Section 8:8

At any meeting of the members, every member shall be entitled to vote in person, but not by proxy.

Article IX – Nondiscrimination Policy

This corporation shall follow an equal opportunity policy, and all programs and activities are available to all persons without regard to race, creed, color, religion, national origin, sex, sexual orientation, age, disabilities, veteran status or marital status. This policy also applies to outside vendors, use of contractors and consultants and in dealing with the general public.

Article X - Amendments

These By-Laws may be amended or repealed by the Board of Directors or members of the Corporation by a majority vote of those present and voting at any regular, annual or special meeting at which a quorum is present, provided notice of the proposed amendment(s) or repeal is contained in the call for such meeting.

I, the undersigned Secretary of Shreveport Metropolitan Concert Band, a Louisiana non-profit corporation domiciled in Shreveport, Caddo Parish, Louisiana, hereby certify that the above and foregoing ten (10) Articles constitute the By-Laws of Shreveport Metropolitan Concert Band adopted by the Board of Directors of said corporation at a meeting duly and legally called, convened and held on this First day of June, 2009 and amended November 15, 2015.

_____(signed)_____
, Denise Shuck, Secretary



The Shreveport Metropolitan Concert Band

< 2018-2019 CALENDAR >

THE OLDEST, CONTINUOUSLY OPERATING
COMMUNITY BAND IN NORTHWEST
LOUISIANA

Performance Dates:

Sunday, Oct. 7, 2018	Fall Concert - Grace Community Church
Saturday, Oct. 20, 2018	Fall Festival - Christ United Methodist Church
Saturday, Nov. 10, 2018	NWLA Veterans Celebration, Bossier Civic Center
Saturday, Nov. 24, 2018	Rockets Over the Red, River View Park
Sunday, Dec. 2, 2018	Christmas Concert - Grace Community Church
Sunday, Mar. 17, 2019	St. Patrick's Day Concert, Location - TBA
Friday, March 22, 2019	Annual Veterans Lunch, Hoban Hall, BAFB
Sunday, May 5, 2019	Spring Concert, Location - TBA
Thursday, July 4, 2019	4th of July Celebration, Jefferson, TX
Additional per Request: TBA	

Note: ALL rehearsals are Monday nights; 7:00 - 9:00 p.m.
with the exception of the dates listed below:

No rehearsal - Sep. 3, 2018/Labor Day
No rehearsal - Oct. 8, 2018
No rehearsal - Nov. 19, 2018/Thanksgiving Break
No rehearsal - Dec. 10, 2018-Jan. 1, 2019/Holiday Break
No rehearsal - Jan. 21, 2019/MLK Day
No rehearsal - February 18, 2019/Presidents' Day
No rehearsal - April 22, 2019/Easter Holiday
No rehearsal - May 6, 2019
No rehearsal - May 27, 2019/Memorial Day

AUGUST 2018							SEPTEMBER 2018							OCTOBER 2018							NOVEMBER 2018							
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	✓							✓						✓							✓							
DECEMBER 2018							JANUARY 2019							FEBRUARY 2019							MARCH 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1	DEC [30]	DEC [31]	1	2	3	4	5						1	2							1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	
GIG								✓						✓							✓							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	
	x							✓						✓							✓							
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	
	x							x						x						GIG	✓					GIG		
23	24	25	26	27	28	29	27	28	29	30	31		24	25	26	27	28			24	25	26	27	28	29	30		
	x							✓					✓							✓								
APRIL 2019							MAY 2019							JUNE 2019							JULY 2019							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
MAR [31]	1	2	3	4	5	6				1	2	3	4							1	JUN [30]	1	2	3	4	5	6	
	✓																					✓					GIG	
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	
	✓						GIG	x						✓							x							
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	
	✓							✓						✓							x							
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	
	x							✓						✓							x							
28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31					
	✓							x					✓							x								

✓ Indicates Rehearsal Date

x Indicates NO Rehearsal Date

GIG Indicates Performance Date

Director, Joseph LeBlanc (318) 820-9668	Associate Director, Ted Beagley (318) 834-5412
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